

English Bicknor Parish Council

Clerk: Miss Wendy Lawrence

Tel: 01594 368937

19 Oakfields, Coleford,
Glos. GL16 8EN

Date: 19th July 2020

The Annual Meeting of English Bicknor Parish Council is to be held at English Bicknor Village Hall on Monday, 27th July 2020 at 7pm

Agenda

1. Election of Chair
2. Election of Vice Chairman.
3. Apologies
4. Review of 'Register of Interest' forms
5. Confirmation of the minutes of the 2019 Annual Meeting
6. Appointment of representatives to the English Bicknor Parochial Charities Committee, the Lucy Machen Charity and to the Village Hall Committee.
7. Confirmation of appointment of internal auditor
8. Confirmation of acceptance of the Annual Governance Statement
9. Confirmation of acceptance of the Accounting Statements
10. Confirmation that during the financial year the income or expenditure did not exceed £25,000
11. Review of cheque signatories
12. Review and adoption of Standing Orders
13. Review and adoption of Risk Assessments
14. Review of inventory of land and assets
15. Time-table of Meetings for the Year

PLEASE NOTE; You must not attend the meeting if you, or anyone in your household, has had COVID-19 symptoms in the past 7 days.