

MINUTES
ENGLISH BICKNOR VILLAGE HALL and BAR

A Managing Trustees Committee Meeting of E.B. Village Hall & Bar was held in the VH bar on Monday 28th July 2026 at 7.30pm.

PRESENT:

Mr. P. Gwilliam (Chairman/Holding Trustee), Mrs. D Gwilliam (Facilities Manager/FOSM), Mr. J Entwistle (Secretary), Mrs. A Watkins (Vice Chair), Mrs. S Shelbourne (Treasurer).

1. **APOLOGIES:**

Mr. R Waldron (Bar Treasurer).

1. **Matters Arising**

Bar Staff Payment. The issue has arisen concerning the payment of bar staff. Mrs. S Shelbourne (Treasurer) and Mrs. A Watkins (Vice Chair) do a great deal of bar hours supporting private functions and other bar events. As this is mainly weekend work, they have at times turned down paid work at their place of employment to cover the bar.

They do have some bar support from Taz, Sammy, Zeina and Sarah but these cannot always be relied on. Myra Fox, Sally Longley also help with glass collecting and washing up.

Mrs. S Shelbourne (Treasurer) and Mrs. A Watkins (Vice Chair) do not want paying for any Friday Night Pop Up Bar work just functions and not necessarily full minimum wage. They feel that the bar is not part of the charity it is permissible to pay them.

After discussion it was agreed that payments should be made from the bar account. It was agreed that when the hall take a private function booking some of this fee will be transferred to the bar to pay staff. This will commence at the end of September.

Bar Functions. The bar will have a busy August with two wedding receptions a Birthday Party and Charity Football match.

2. AOB

The latch on the accessible toilet door is too high to reach for wheelchair users. It needs lowering. **Action** SS

Meeting closed at 8.20pm.

Next Meetings: Monday 21st September at 7.30pm

Signed

Annex A

Meeting Date	Meeting Type	Action	Action Owner	Closing Statement/Comments	Status Open/Closed
21/11/2022	Comm Mtg	Land Registry – VH not registered.	PG	15/1/24- DG has a solicitor contact in Hereford who may be able to help.8/4/24-Due to cost this subject is on hold. 16-4-24, Raise memorandum at AGM and Gwyn James will carry out Land Registration.	OPEN
16/09/2024	Trustees/Users Mtg	Fence panel repair by Two Rivers	JE	13-1-25 JE to chase again.14/4/25-still not fixed. 14-5-25-Still not fixed.	OPEN
13/01/2025	Trustees/Users Mtg	Bar area is cold compared to the hall; more loft insulation may be required.	Committee	14/7/25-Trustees to arrange clearing of loft area.	OPEN
14/07/2025	Trustees/Users Mtg	Raise funding for completing changing rooms, £19250.	Trustees	8/9/25-Letters to be sent to the two village charities asking for a donation. 26/10/25-Gabriel Parfit may offer to help with applying for grants. 16-3-26-JE to look into funding routes.	OPEN

26/10/2025	Acceptance of Accounts	Trees down the side of the playing field need trimming	PG	16-3-26-PG to talk to Shelly the complainant.	OPEN
29/10/2025	Trustees/Users Mtg	JE to send a letter of thanks to the Lucy Machen Charity for donation towards the changing rooms completion.	JE		OPEN
19/01/2026	Trustees/Users Mtg	It was suggested that the hall website should state that the hall hire charge is a minimum of £10 per hour	RL	RL will get her husband Simon Andrewes to add this to the website.	CLOSED
19/01/2026	Trustees/Users Mtg	It was suggested that the Community Garden could be funded by the two village charities. The George Whyral and Lach Machen Charities.	JE	JE to give contacts to GP and LT. 29/6/26- the Community Garden say they have enough funds	CLOSED
19/01/2026	Trustees/Users Mtg	It was agreed that the hall and bar need repainting. DG will approach Bobby who has previously decorated the hall	DG	16-3-26-Decorating completed.	CLOSED
19/01/2026	Trustees/Users Mtg	MF asked for more dining chairs with arms could be obtained	GP	GP said he was visiting some furniture recycling centres soon so he would look out for some.29/6/26-now have enough chairs.	CLOSED
19/01/2026	Trustees/Users Mtg	The pool table is no longer used so it was agreed to sell it	PG	16-3-26- pool table collected.	CLOSED
20/01/2026	Trustees/Users Mtg	Still awaiting on a quote to get the sewage pipe from the hall to the cesspit rerouted	PG	16-3-26 Job completed.	CLOSED
16/03/2026	Managing Trustees Mtg	Working Party to be advertised 19th April	DG	16/3/26-DG to ask for volunteers.29/6/26-	CLOSED

				Working party took place CLOSED	
29/06/2026	Trustees/Users Mtg	Path needed between Two Rivers bungalows to the VH to aid accessibility	JE		OPEN
29/06/2026	Trustees/Users Mtg	Community needs a boundary fence or barrier	PG		OPEN
29/06/2026	Trustees/Users Mtg	Gardening club still having problems with the microphone. They will contact Simon in Sept to get training.	LT		OPEN
29/06/2026	Trustees/Users Mtg	Kitchen being left dirty. May need to ask for a deposit or better instructions in the kitchen.			OPEN