

MINUTES
ENGLISH BICKNOR VILLAGE HALL and BAR

A Managing Trustees Committee and User Groups Meeting of E.B. Village Hall & Bar was held in the VH bar on Monday 29th June 2026 at 7.30pm.

PRESENT:

Mr. P. Gwilliam (Chairman/Holding Trustee), Mrs. D Gwilliam (Facilities Manager/FOSM), Mr. J Entwistle (Secretary), Mrs. A Watkins (Vice Chair), Mrs. Lesley Thexton (Gardening Club), Mrs. M Fox (Lunch Club), Mrs. J Mansfield (Functions), Mrs. S Longley (WI),

1. **APOLOGIES:**

Mr. P Warden (Parish Council), Ms. R Lacey, (History Club), Mr. G Parfit (Community Garden). Mr. R Waldron (Bar Treasurer), Mrs. S Shelbourne (Treasurer), Mr. K Fround (Table Tennis).

2. **Minutes of last meeting**

Agreed and signed off.

3 **Actions from previous meetings (Details at Annex A).**

The chairman has received a quote of £450 a day to cut the trees along the playing field boundary. The trees are blocking the sun onto a neighbors' property. The job will take three days. Action: PG is getting a second quote.

4. **Chairmans Update**

The pipe from the hall to the cesspit has been cleared of tree roots. The sewerage no longer backs up. The cost to fix this problem was £2500.

Some residents in the Two Rivers bungalows have asked that a path be put in to access the hall more easily. Action: JE to contact Two Rivers housing association.

Cheltenham Town Football Youth Development will be making the pitch larger as they are having older players train on the pitch. It will not have any impact on the use of the hall.

5. **Matters Arising**

The secretary has received, from the GRCC some links to funding routes to gain grants to complete the toilets and showers in the changing rooms.

A representative from the Barnwood Trust/Foundation will visit the hall on Monday 6th July to discuss possible funding from them.

The secretary has also made contact with Gloucestershire Football Association the discuss funding.

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6. Functions

The Cook Shop in Monmouth can provide main course meals which may be an option if we want to hold a fundraising function. At the moment there is a 30% discount on the meals and the functions team has provisionally allocated the 12th September for a function.

The hall has two wedding receptions booked one in August and one in September. The hall has also a good number of bookings especially in August.

7. AOB

£216 was raised by the ladies who sold tea and cakes at the fete.

Some of the private individuals who use the kitchen are not following the instructions to clean the dishwasher. Better instructions may need to be put up. A deposit could be charged to users which could be retained if the kitchen is not left clean and the bins not put out/emptied.

The Gardening Club are still having problems with the microphone. They will contact Simon Andrewes (audio expert) in September when they start using the hall again.

The Community Garden needs some sort of fence put around it to prevent trees being cut by the grass cutting contractor. **Action:** PG to investigate.

Mice have eaten into some gazebos in the container. PG has put some poison into the container.

Meeting closed at 8.20pm.

Next Meetings: Monday 7th September at 7.30pm

Signed

Annex A

Meeting Date	Meeting Type	Action	Action Owner	Closing Statement/Comments	Status Open/Closed
21/11/2022	Comm Mtg	Land Registry – VH not registered.	PG	15/1/24- DG has a solicitor contact in Hereford who may be able to help.8/4/24-Due to cost this subject is on hold. 16-4-24, Raise memorandum at AGM and Gwyn James will carry out Land Registration.	OPEN
16/09/2024	Trustees/Users Mtg	Fence panel repair by Two Rivers	JE	13-1-25 JE to chase again.14/4/25-still not fixed. 14-5-25-Still not fixed.	OPEN
13/01/2025	Trustees/Users Mtg	Bar area is cold compared to the hall; more loft insulation may be required.	Committee	14/7/25-Trustees to arrange clearing of loft area.	OPEN
14/07/2025	Trustees/Users Mtg	Raise funding for completing changing rooms, £19250.	Trustees	8/9/25-Letters to be sent to the two village charities asking for a donation. 26/10/25-Gabriel Parfit may offer to help with applying for grants. 16-3-26-JE to look into funding routes.	OPEN

26/10/2025	Acceptance of Accounts	Trees down the side of the playing field need trimming	PG	16-3-26-PG to talk to Shelly the complainant.	OPEN
29/10/2025	Trustees/Users Mtg	JE to send a letter of thanks to the Lucy Machen Charity for donation towards the changing rooms completion.	JE		OPEN
19/01/2026	Trustees/Users Mtg	It was suggested that the hall website should state that the hall hire charge is a minimum of £10 per hour	RL	RL will get her husband Simon Andrewes to add this to the website.	CLOSED
19/01/2026	Trustees/Users Mtg	It was suggested that the Community Garden could be funded by the two village charities. The George Whyral and Lach Machen Charities.	JE	JE to give contacts to GP and LT. 29/6/26- the Community Garden say they have enough funds	CLOSED
19/01/2026	Trustees/Users Mtg	It was agreed that the hall and bar need repainting. DG will approach Bobby who has previously decorated the hall	DG	16-3-26-Decorating completed.	CLOSED
19/01/2026	Trustees/Users Mtg	MF asked for more dining chairs with arms could be obtained	GP	GP said he was visiting some furniture recycling centres soon so he would look out for some.29/6/26-now have enough chairs.	CLOSED
19/01/2026	Trustees/Users Mtg	The pool table is no longer used so it was agreed to sell it	PG	16-3-26- pool table collected.	CLOSED
20/01/2026	Trustees/Users Mtg	Still awaiting on a quote to get the sewage pipe from the hall to the cesspit rerouted	PG	16-3-26 Job completed.	CLOSED
16/03/2026	Managing Trustees Mtg	Working Party to be advertised 19th April	DG	16/3/26-DG to ask for volunteers.29/6/26-	CLOSED

				Working party took place CLOSED	
29/06/2026	Trustees/Users Mtg	Path needed between Two Rivers bungalows to the VH to aid accessibility	JE		OPEN
29/06/2026	Trustees/Users Mtg	Community needs a boundary fence or barrier	PG		OPEN
29/06/2026	Trustees/Users Mtg	Gardening club still having problems with the microphone. They will contact Simon in Sept to get training.	LT		OPEN
29/06/2026	Trustees/Users Mtg	Kitchen being left dirty. May need to ask for a deposit or better instructions in the kitchen.			OPEN