

MINUTES – ANNUAL GENERAL MEETING  
ENGLISH BICKNOR VILLAGE HALL and BAR

The Annual General Meeting of E.B. Village Hall & Bar was held at the Hall on Monday 21st November 2022 at 7.30pm

1 PRESENT:

Mr. P. Gwilliam (Chairman), Mrs. A Watkins (Vice Chair), Mrs. S Shelbourn (VH Treasurer), Mr. R Waldron (Treasurer – BAR), Mrs. J Bradley (Bookings Secretary), Mr. J Entwistle (Secretary), Mrs. J Maxfield (Whist), Mrs. D Gwilliam (FOSM & Functions), Mrs. S Yem (WI), Mrs. R Lacey (History Group), Miss M Fox (Tuesday Lunch), Mrs. C Sandler (Gardening), Mr. R Walden (Bar Treasurer), Miss L Bonser (School), Mrs. Z Roberts (Village Rep),  
Matt George, Jade Harris, Wayne Harris, N Watkins, Tim Hall, Karina Hall, Julie Howard, Jayne Hughes, David Gunther, Jane Blakemore, Nick Elsmore, Steve Ball, Ian Barkley, Lorraine Barkley, Pat Drinkall, Gary Ginger, Keith Thompson, Mark Sutton, Scarlet Swanborough, Roy Jago, Katie Jago, Wayne Mand, Brian Haile.

2. APOLOGIES:

Mr. K Froud (Table tennis), Mr. J Carrick (Parish Council), Mrs. J McHattie (PCC).

3. MINUTES OF LAST MEETING

There was an outstanding action from the last AGM as there was still an issue with the lack of external light by the waste bins, raised by S Yem. This was noted and remains an action at the next VH Committee Meeting.

K Hall raised the issue that at the last AGM four members of the Social Club were denied a vote during the Election of Officers. As result Mr. M Tabberer was elected off as Vice Chair. The Chairman responded stating that he was unaware of the rights of Social Club Members and their right to vote at the last AGM. This has now become apparent due to the work of the Governance Subgroup. (Post meeting note: SS responded to this question as secretary at last year's AGM. The point about 4 members was checked on the membership list and only 2 could have voted. Mr. Tim Hall and Mrs. Julie Howard).

K Hall also questioned the lack of detail in last year's AGM minutes particularly in respect to the bar accounts. She disputed the bar profit figures (12%).

These points were noted, and the minutes were accepted as a true record.

4. CHAIRMAN'S REPORT

Mr. Phil Gwilliam (Chairman) thanked all the committee for their ongoing support and continued hard work throughout another difficult year.  
He expressed regret that the football team had made the decision to move away from the village to play their matches at another venue.

## 5. TREASURERS REPORT

Mr. Roy Waldron presented the Treasurers Reports for the **VH Bar**- printouts available on request.

Opening Balance £24,718.57, which is approx. £2000 higher than in 2020/2021.

Bar Gross Profit £6,156.15 (20/21 £1573.74).

Total Operational Income £6984.15.

Total Expenditure £23,201.78 (includes £10,000 donation to the VH, Patio construction)

**Closing Balance £8,500.94.**

The treasurer clarified that the Hall did not receive the COVID grant in this financial year as it did in 20/21 (£9,301.60).

The treasurer confirmed that both the VH and Bar accounts would be rationalised in future and that the Bar accounts would only include bar income and expenditure.

The treasurer also confirmed that two accounts were necessary as the VH is a charity and the bar is not. The accounts must be separate as there may be tax implications and other considerations.

The floor asked about the visibility of accounts and meeting minutes. The Chairman confirmed that all accounts and VH meeting minutes would be placed on the website which will be a combined VH, School and Church website. The website is currently being updated.

K Hall asked if the income or profit from the football use of the bar in 2019 could be given. The treasurer explained that the income or profit from individual users of the bar is not calculated.

During the VH Treasurers Report P Drinkall expressed her view that the village community had been damaged by the departure of English Bicknor Football Team. She believes that this is the reason why the VH Committee is not getting the support it requires from the community. This was noted by the Chairman.

During the Treasurers Report questions were asked about the governance of the VH in respect of accounts, voting rights and other area of governance, R Lacy (VH Governance Subgroup) explained that a Governance Subgroup has been formed from VH Committee Members explore all governance issues. VH Rules need to be understood including accounts, T&Cs, Roles and Responsibilities and other rules. The subgroup has engaged the use of lawyer through the Charity Commission to assist in this project. New rules would be placed on the website.

RL also confirmed that as the Social Club now has no members it does not have a 'corporate identity' in legal terms so it can be dissolved.

K Hall raised the issue that £175 was posted to the VH by hand for memberships of the Social Club by football club supporters, this money has now gone missing. The Chairman explained that the envelope was placed in a box of football club memorabilia which was collected by a football club representative. The Chairman did not open the envelope and it was not addressed to anyone at the VH.

During the Treasurers Report a point was raised about the lack of facilities for older children at the VH and VH playing field. The new play area for younger children is, however, most welcome. It was mentioned that older children could use the school play area out of school hours, but they would not be insured in the case of an accident whereas they would be if the facilities were at the VH. This was noted by the Chairman.

A question was raised about the VH Bar License. D Gwilliam responded that there was only one license which covered all user groups. The bar can open if bar openings or events are advertised beforehand. This has been cleared by the Charities Commission.

Mrs. Sharon Shelbourn VH Treasurer presented **VH Hall** Accounts. The treasurer began by stating that there had been 55 booked events at the VH in this accounting period.

Opening Balance £29,415.22 which is approx. £2400 higher than in 2020/2021.  
 Total Operational Income & Receipts £24,229.75 (20/21 £25,367.46).  
 Total Expenditure £23,178.21.  
 Operational Profit/Loss £1,051.54.  
**Closing Balance £30,466.76.**

The total cost of the patio was £11,615.40 (£10,000 donation from the bar).

High expenditure this year on Fire Alarm maintenance and inspections £2,043.00 (£39 in 20/21).

No expenditure on Football Club extension in this financial year, £7500 in FY 20/21.

Glebeland mowing will now be undertaken by the school saving approx. £100/yr.

Septic tank emptying this year £600, no cost in FY 20/21.

## 6. ELECTION OF OFFICERS

Position	Holder	Proposed by	Seconded by
CHAIRMAN	Mr. P Gwilliam	Mr. D Gunter	Mr. R Jago
VICE CHAIRMAN	Mrs. A Watkins	Mr. R Jago	Mr. W Mand
BOOKINGS SEC:	Mrs. J Bradley	Mrs. D Gwilliam	Mrs. A Watkins
TREASURER (HALL)	Mr. S Shelbourn	Mr. R Jago	Mrs. Z Roberts
TREASURER (BAR)	Mr. R Waldron	Mrs. D Gwilliam	Mr. W Mand
SECRETARY	Mr. J Entwistle	Mrs. S Shelbourn	Mrs. Z Roberts
VILLAGE REP	Mrs. Z Roberts	Mr. J Entwistle	Mrs. S Shelbourn

Other members of the Committee were proposed by Mr. D Gunter and seconded by Mr. J Entwistle; they were elected on bloc with unanimous support.  
 A representative from each organisation that uses the hall regularly: there were

User Group	Representative
W I	Mrs. J Blakemore replaces Mrs. S Yem
Gardening Club	Mrs. C Sadler
FOEBS	Miss L Bonser
Friends of St Mary's & Functions	Mrs. D Gwilliam
Table Tennis Club	Mr. K Froud
Tuesday Lunch Club	Mrs. M Fox
PCC	Mrs. J McHattie
Functions Committee & Whist Club	Mrs. J Maxfield
Local History	Mrs. B Lacey
Parish Council	Mr. J Carrick

K Hall asked who would be replacing Mr. M Tabberer as trustee as he had resigned. Mr. Nick Watkins has been asked to be a trustee and had accepted. It was not customary to vote in trustees at the AGM however a vote was taken with 16 for and 4 against. Mr. Watkins appointment was proposed by Mr J Entwistle and seconded by Mr. R Jago.

There was some concern that there was a conflict of interest as Mr. Watkin's wife was the Vice Chair. The Chairman made assurances that there was no conflict as trustees did not have any influence on the VH Committee decisions.

The Chairman also stated that the VH also needs additional Trustees.

## 8. AOB

There were questions from the floor asking for more transparency as to what was happening in the VH and what the VH Committee was engaged in and planning to do for the community. Could more information and notices be put on the Bicknor Chat Facebook page for example or could more use be made of the Parish Magazine. For example, this AGM was not publicised very well.

There is no transparency of vacancies for VH Committee positions. Could such positions be advertised in the Parish Magazine explaining the responsibilities of the position.

The committee to note of the comments and the Chairman again explained that when the website was functioning then more information would be made available.

Being no more questions, the Chairman closed the meeting at 8.50 p.m.

A VH Committee meeting was held after the AGM closed.

The next VH Committee Meeting Monday 13th Feb 2023 in the Bar

Signed: